

Minutes of St Anthony's School Board Meeting Tuesday 1st August 2023

Present	Mark Mulhern(MM)	Presiding Member
	Denise Johnson(DS)	Principal
	George Bouras(GB)	Parent Representative
	Miriama Williams(MW)	"
	David Crosbie(DC)	"
	Janine Smith(JS)	"
	Francesca Von Latham(FVL)	Staff Representative
	Ollie Meech(OM)	Proprietors Representative

No Apologies

Welcome (MM)

Reflection (MW)

Moved in committee to hear a future proposal for the school (30 minutes)

Minutes of Previous Meeting

Moved (GB)

Seconded (OM)

All in favour

Matters Arising

- Visit to Waiwhetu and Plimmerton Maraes - a work in progress but will be planned for Term 1, 2024
- Chrome book lease is underway
- possible Term 4 Speaker is Constable Jordan with the added suggestion that the School Constable a possibility
Congratulations to everyone regarding the highly successful evening with Chris. Well organised and attended
- Fencing has been installed by MM to junior playground
- Policy Review done
- (OM) Ministry of Education code of conduct and the Catholic Diocese one are very similar. OM has forwarded this information to DJ . DJ will upload and this will discussed at next meeting

Principals Report

Taken as read

Centenary planning is proceeding well but they are at capacity so DJ has suggested that FOSA and the Board support the plans for the merchandise. The ideas being looked at are

- wine with our own logo acknowledging the centenary
- Tea towel designed and completed by school
- a good quality pen with logo
- Blank cards, pack of five - one set featuring the children's artwork and one set photos of significant aspects of the school

The team are now focused on producing a magazine as well.

Cleaning – After another poor clean over the term break, DJ worked with JaniKing to rectify the issues. It was decided to change the franchisee and there has been a significant improvement

Analysis of Variance Report / Student Achievement Report (FvL)

FvL reminded the Board that the Student Achievement report is in the format of the Analysis of Variance so that once the end of year data in Term 4 is gathered this report will be updated. This will allow for the report ready to be sent to Ministry of Education in March Discussion was held as to how the progress is tracking for the core subjects especially for our Māori and Pasifika students. The board was overall impressed with the progress. One group's results was queried and FvL said she was working closely with the teacher concerned to ensure further progress is made. When the board compared results from one year to the next (DJ) reminded the board that all the odd group years indicate the beginning of a new curriculum level which is considered a two year learning process. The board thanked FvL for all her analysis and work in presenting the report

Board Responsibilities

(DC) Staff and Board Communications a work in progress. Check in with Staff

Te Ao Maori Strategy

JS spoke of a Marae visit to Plimmerton in Term 4. DJ said that she had spoken to the staff regarding this and given the enormous amount of learning around the tikanga of a visit that they felt that it would be more beneficial as a Term 1 focus which would allow the time to deliver the programme of learning effectively for the students.

After discussion it was agreed that the seniors would visit the Pipitea marae or the Te Papa Marae with the whole school finally getting to visit Oruaiti Reserve Term 4. DJ mentioned that the seniors have already visited Te Raukura (Opposite St Johns eatery)

Health and Safety

Register – no changes i.e no incidents or accidents

Finance

July review

Income tracking just below budget. Budget income from camp will be balanced by expense It is a tough year for meeting budget as MoE funds are less. (DJ) explained to the board that the MoE had said that anyone on bulk funding was now the school's responsibility to pay the collective agreements lump sum payment. This was contrary to the initial advice.

Due to staffing overuse we had been advised to move another teacher to bulk funding short term but now we are liable for the lump sum payment. The union is currently discussing this with the MoE

Junior playground work cost higher than expected but MM reviewed the invoice and agreed that it was fair. The monkey bars initially costed at \$3,000.00 ended up being \$900.00 after DJ challenged the huge difference in the quote.

Painting invoice as well as the water blasting cost is yet to be received.

GB recommended that the school funds pay the invoices and then we will wait to see how the budget tracks to determine how much is then contributed by FOSA. The board agreed

(GB) reminded the board that if school pays then GST can be claimed but FOSA can't ((DJ)

Property

Junior playground -

DJ raised the point that we have the two quotes for the surface now Tiger Turf quote- \$13,000.00 and Creo - \$40,000. Do we continue to consider options for the surface? DJ is meeting with the rep re this and will discuss further

(GB) Original surface was Nuplex

- Line marking for main playground of courts and large circles – quote \$1,800.00 from Total Line Marking
- Ace Line quote for the games shown in my report are \$4,659.00
- DJ asked if the board was happy if we pursue the line marking quote. Board in agreement for (DJ) to further look at getting this done (line marking and colourful playground markings) To be done prior to Centenary celebrations. DJ will discuss further what the Tiger Turf quote is providing and then the final decision can be made

Facade Progress

- (MM) updated the meeting as to the progress on the façade. The front facade is complete with the cross reinstated. All the facade is painted with the exception of windows
- (MM) to meet with builders at 10.30am 2nd August 2023 as it appears the west face of building has more rot than anticipated, especially in the corner furthest from the corner. (MM) to email the project manager to have an update on how this is being addressed
- (DJ) to ask Sarah for quote for the windows to be painted as this needs to be done before the centenary

Tree Quote

- (DJ) outlined how the sycamore canopy had not been pruned for many years and is becoming quite large. Also we have the ongoing issue of the two gum trees are getting too tall and blocking our neighbours views. DJ has sought a quote for this work. For the sycamore tree there was two options
- Option 1 \$950.00
- Option 2 \$1,500.00
- The Board agreed on Option 2 for the sycamore tree to maintain the long term health of tree and agreed to the removal of gum trees
- (DJ) is to determine with the company on how the Astro Turf will be protected from this work
- DJ, MW and JS are keen to take the gum rounds and so will make a donation for this

Reflection for next meeting (JS)

Board Communications

It was agreed that the messages would be:-

- let the community know the work on trees and how it is looking after environment & our neighbours
- Playground refresh - and update on the work on the junior playground

- Centenary preparations and help needed
- Next parents coffee morning on August 11th 2023

General Business

Next Board Meeting: August 29th 2023 One week early due to Te Maunga camp

Minutes signed



Mark Mulhern
Board Chair

Date: 17 October 2023.