

Minutes Of St Anthony's School Board Meeting
Tuesday 13th June 2023

Present	Mark Mulhern (MM)	Presiding Member
	Denise Johnson (DJ)	Principal
	George Bouras (GB)	Parent Representative
	Miriama Williams (MW)	"
	David Crosbie (SC)	"
	Janine Smith (JS)	"
	Francesca Von Latham (FVL)	Staff Representative
	Ollie Meech (OM)	Proprietors Representative
	Kath Henderson (KH)	Secretary

No Apologies

Welcome (MM)
Reflection (JS)

Minutes of Previous Meeting

(MW) Suggested amendment re pool incident – reword to member of public with student

Moved (MM)

Seconded (JS)

All in favour

Matters Arising

- Chris Bowden is confirmed for Wednesday 26th July 2023. Denise is discussing with Chris what the content he will be presenting.
- Health consultation has yet to be circulated. MW will liaise with DJ regarding the detail that will be outlined of steps taken so far
- Camp: RAMS form to be posted and signed by Board Members at next meeting
All documentation for camp in folder.
- Only one family that is not paying school donations but they pay all other costs.
- (DJ) to send (OM) copy of cleaning contract - done
- Seeking someone to keep apply for trusts - a work in progress

Mary Ely, our evaluation partner joined us so she could meet the board.

(MM) Introduced Mary and then Mary shared with the board her professional journey to become an Evaluation partner and to outline the changes in ERO and their vision.

Mary spoke for 25 minutes after which (DJ) extended our thanks to Mary for meeting the board. Mary then departed

SENCO Report tabled (FVL)

It was taken as read and questions were asked

(MW) queried the acronym ALiM and what happens in these sessions. FvL outlined how this was a 15 minute acceleration session so children were exposed to the concepts prior to

class. This model is currently happening in two classrooms with excellent success for the students involved.

Further discussion regarding the new Physical Restraint PLD where staff are expected to understand the rules and guidelines around Physical restraint. (FVL) outlined how each staff member must complete the physical restraint module. As a staff we have looked & discussed the new instructions booklet

(FVL) also outlined how being part of the Kāhui Ako had had a significant impact on the students transition from Primary to Secondary. Deepening relationships with our school and colleges allows for improved transitions and communication.

Principals Report

- (DJ) Moved that taken as read and presented the Term 2 compliance statements
- (DJ) raised the discussion regarding the Coding for Absences, explaining that a number of our tamariki either take learning with them to do while they are overseas and/or attend school in the country of their birth. This is deemed to be considered learning offsite as opposed to be listed as not justified. If the board is in agreement we propose to use the code to indicate continued learning rather than unjustified absence.
- (DJ) moved that the Board accept this proposal (MW) seconded - all in favour
- (DJ) spoke to the email she had had regarding Honorifics and how we needed to forward the names of any to the Archdiocese. The meeting agreed that the House names and dedication of Monsigneur Carde would be forwarded to the office
- (DJ) reminded the board of our scheduled Teacher Only day for the last Friday of term
- Whānau Engagement initiative: a very generous parent has decided to initiative a coffee morning so our school community can gather for a meet and greet. The first one is scheduled for Friday 23rd and (DJ) asked board members to shoulder tap others as well as coming along if possible in support. The board agreed to do this.
- One of the families that (MW) recommended to consider St Anthony's has paid a visit
- (JS) asked about additional risk information re Teapot Valley Camp. (DJ) outlined that the board will be presented with all the RAM information at the next meeting
- (DJ) outlined how CORE education had asked if they could observe FvL teaching them see the Curriculum Refresh in action. (FVL) received outstanding feedback from them.

St Anthony's School Te Ao Māori Strategy and whānau group

(JS) spoke to the Te Ao Maori Strategy and Whanau Group draft that the board had created. Information in folder

There are three key areas to consider

1. Practical Improvements – improving Reo
2. Improving Powhiri. Visiting a Marae

3. Bring in more reflections of Seatoun Community – re visiting Marae

Discussion points raised were:-

- can we reconnect with our local Kura
- It has been a while since we have visited a marae as a school and we need to consider planning a trip, potentially in Term 4 (MW) to seek information re Māori visit (Waiwhetu) & (JS) Plimmerton Marae

Board commits to focus on what is required to implement above

School Improvement Framework

Effective teaching is placed at Strengthening

(MM) asked re how teachers give feedback. (DJ) explained that part of our Assess to Learn PLD is involving the students more in the assessment so feedback is both peer and self assessment

(JS) was happy with where the leadership had placed themselves

(DJ) commended the Board for stewardship, in the attention and commitment that they put into the school's performance

Health and Safety

There have been no accidents or incidents.

Re the issue at the Aquatic Centre this is an ongoing piece of work for the police and they will keep (DJ) informed.

Board thanks (DJ) for ongoing work

Finance

Budget for year. Income has balanced

Actual progress better than was thought and we will monitor whether a FOSA donation is needed later in year

Audited accounts on school website and we posted a surplus of \$21,000.00 for the year 2022

(DJ) raised the point that Flexi-commercial chrome books lease of three years is up and a quote has to be submitted for 14 new chrome books. Does the board wish to begin a new lease or purchase the old chromebooks.

(MM) queried the lease arrangements in the past and (GB) responded informing the board that we currently pay quarterly

(DJ) Prefers leasing as opposed to purchase as it ensures that we have up to date technology

(MW) asks question of breakage – replaced fully as we have the protection insurance at the cost of \$266.00.

The board agreed that we proceed with the new lease.

Property

(DJ) presented the Creo quote for the resurface of the junior playground. It is felt that at that \$40,000.00 + GST and given that there would be not warranty due to not touching the base we could not proceed

(DJ) awaiting a further quote

As our builder has recovered from his inquiry (DJ) said the rest of the work would proceed so that we have it all tidy for the centenary celebrations. (MM) can supply fencing while the work is in progress.

Policy Review for Term 2 2023

No issues with the policy other than the clause that says when Contractors are working at School they need to speak with the caretaker. As we have no caretaker they would be reporting to the Principal or Office Manager.

Reflections Roster for next term

(MW) Week 3

(OM) Week 8

Board Communications

to be included

Welcome two new families

Chris Bowden evening that includes wine and cheese evening
promote our parents initiative of a Meet & Greet over coffee with the invite stating that toddlers are welcome

(DJ) To do teacher only day communication in her piece

Parent Evening

The potential next speaker is Constable Jordan re cyber safety.

(MW) and (JS) to organise for term 4

(DJ) mentioned that we needed to give CB a gift and the board agreed to a \$200 Bunnings voucher

Agreed area of responsibility to be discussed at next meeting

(MM) asks (DC) to do Staff/Board communications

Centennial

(DJ) is working with an excellent core group of past pupils and we now need the communications spread wider i.e build on Whats App, facebook etc

Over Term 3 the learning will be focused on unpacking the history (church, school. world and local)decade by decade

This learning will lead to activity presented by the children on the afternoon of Friday 12th October 2023

(DJ) Two women are currently putting all the photos in order but we need to ask if people can upload and scan photos so we can create a website bank

(DJ) brought to the board's attention of a message from Iona Holsted - Secretary for Education that the Code of conduct comes into effect 21st June 2023 for Board Members.
(OM) to compare this code to our own Board one to see if any changes to ours is needed.

Meeting closed at 8:15pm

Actions

- (MW) to seek information re Māori visit (Waiwhetu) & (JS) Plimmerton Marae

- (DJ) to action chrome book lease
- (MW) and (JS) to organise for term 4 potential next speaker - Constable Jordan re cyber safety.
- (MM) to sort fencing for playground
- (DJ) to action policy review
- (OM) to compare the two Board codes to see if any changes to ours is needed.



Mark Mulhern
Board Chair

Date: 17 October 2023.