

St Anthony's School

Minutes of the St Anthony's School Board Meeting held on Tuesday, 29 August 2023

6.00 - 8:10 pm

Present:

Mark Mulhern (MH) Presiding Member

Oliver Meech (OM) Proprietor's Rep

Sam Cripps (SC) - Staff Rep

Miriama Williams (MW) Parent Rep

Denise Johnson (DJ) Principal

George Bouras (GB) Parent Rep

Janine Smith (JS) Parent Rep

Apologies:

Kath Henderson (KH) Secretary

David Crosbie (DC) Parent rep

Welcome

MM welcomed everyone to the meeting and JS led us in a reflection.

Minutes of Previous Meeting

The minutes of the previous meeting held on Tuesday, 1 August 2023 were accepted as a true and accurate record

To be approved by email

DJ to circulate

Previous Action Points

- Facade: facade repairs completed. Window canopies not reinstalled. Windows painted. MM to get estimate cost for reinstallation.
Pruning of trees, protection of Astro turf, no risk to Astro turf; pruning this Thursday 31/7. DJ - completed.
- Board Comms for August - MW completed

Principal's Report

- Centenary preparations are underway. Art work is being collated, art work design for teatowel, design for pens underway. Promotion of centenary ongoing.
- Monday, November 6: Teacher Only Day set by the MoE for Curriculum Refresh. We will be joining with St Patricks and Holy Cross for this PLD
- Schools Reporting Day summary: to be focussed on Strategic Plan, led by Board with school community. NELP (National Education and Learning Priorities) reporting. Board agenda item for this meeting.

Next speaker

- Term 4 Wednesday 15 November speaker to be confirmed (note cyber-safety, digital resilience John Parsons booked for August 2024) SC will forward a potential speaker details to the team to consider

NELPs school reporting

DJ outlined to the board how the staff have unpacked the NELPs and found evidence of how we are actioning them. The board then discussed and added the following as evidence of the NELPs being actioned at St Anthony's

- **Learners at the Centre**

No 1

- Our school polices re inclusive education
- Well being kete of resources that teachers use in the classroom to build social and emotional awareness & resilience eg Circle time, Te Whare Tapu Wha

No 2

- Whakawhananutanga - Creatives in Schools project helped develop the visual of the various cultures we have within our school and how we all belong
- Whānau conferences at the beginning of the year help set up the child for success at the beginning of the year
- Tuakana Teina system to build connections

Barrier Free Access

No 3

- Everyone participates in all sport - all are included
- Leased devices provide equity for all
- Uniform support given to whānau in need
- Board subsidy of swimming lessons
- Involvement with the UP foundation to promote access for all to sports
- St Vincent de Paul support for families of need
- School has policy on Māori Educational success as well as our Board Te Ao Māori strategy

No 4

- ESOL funding that we seek for support those learners
- RTLB support
- Annual targets will drive the strategic plan and in areas that we need to lift will be focused on and targeted support to help this eg specific professional development
- Board monitoring attendance data
- Celebration of Māori and Pacifica - invite the whānau

Policy Review

MM and DJ reviewed these policies

- Inclusive Education - add PB4!; Add "We foster Pacific culture by marking Pacific language weeks of our children and developing relationships with our Pasifika families". Second to last point add "having gender neutral uniform options".
- Māori Educational Success - first paragraph add "supported to achieve" to replace "able to achieve"
- Learning Support - reporting section SENCO report in Board papers twice a year; teaching staff more regularly discuss and monitor target students
- Learning Support Coordination - add "our school has a learning support register that records learning support needs in one place and helps track learner's progress over time.

Health and Safety

Discussion as to how dark it is looking into the school grounds

- MM to contact WCC about street lighting
- DJ to speak to electrician about one or two more lights on corner of building and to speak to someone in Parish about the security light on church not working

Property and Finance

- DJ presented the Janiking quote to strip and repolish the vinyl and to buff the vinyl. GB and DJ to review and confirm that buffing is required (not stripping and polishing) once per annum. Updated quote may be required.
- DJ presented the quote from Aceline for playground markings (lines and games). The Board agreed with this quote and noted the change from the previous Board decision
- Netball posts and basketball backboards to be refreshed next year
- July Financial Management Report - GB gave his report, 2022 banking staff overuse has affected income through to July this year. GB has asked AFS to confirm what has happened; No income from FOSA as a grant or purchase of assets. Expenses tracking as expected.
- Working Bee last Sunday of Term 3 holidays in preparation for the Centenary celebrations
- Insurance Package Review: no additional requirements to existing policy

Policies for review Term 4 2023

- Health Education GB
- Religious Observances MM
- Religious Education JS

Reflections Roster Term 4 2023

Week 3 - MM

Week 8 - DC

Board Communications

Agreed messages to school community for next newsletter

- Camp -good wishes
- Disco - awesome effort
- Playground markings 30 August
- Junior playground great to see the juniors loving this new look
- Centenary

Meeting closed at 8.10 pm

Signed by School Board Chair

Mark Mulhern



Date

24 October 2023

Action Points:-

- All: Minutes to be approved by email
- MM to get estimate cost for reinstallation of window coverings
- SC will forward a potential speaker details to the team to consider
- MM to contact WCC about street lighting
- DJ to speak with parish re church security light and contact electrician re potentially more lights in the playground
- GB to look at the vinyl